

# ARCHITECTURAL / LANDSCAPING IMPROVEMENT APPLICATION

## The Estates of Willow Creek

This application form should be submitted for any construction or addition to the exterior of your building or grounds. If in doubt about your particular project, contact the Property Manager or any member of the Board of Directors.

The object of requiring a Unit Owner to file an Improvement Application with the Board of Directors is to insure that your planned improvement conforms to the Association's Declaration, enhances the beauty of the community, maintains the architectural harmony of the community and in no way inconveniences your fellow Unit Owners and Residents. It also enables the Board of Directors to determine what information and assistance it can give in order to expedite completion of your planned improvement.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

TYPE AND NATURE OF IMPROVEMENT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COLOR: \_\_\_\_\_ LOCATION: \_\_\_\_\_

DIMENSIONS: \_\_\_\_\_ APPROX. COST: \_\_\_\_\_

An engineered drawing of all improvements must be submitted and attached to the application to show exact location and dimensions.

I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a neighbor's property. I agree to abide by the rules established by the Board of Directors and will be solely liable for any upkeep required by the addition of this improvement.

DATE \_\_\_\_\_ SIGNATURE OF UNIT OWNER \_\_\_\_\_

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### FOR BOARD USE ONLY

DATE APPLICATION RECD: \_\_\_\_\_ REC'D BY: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_ DATE DISAPPROVED: \_\_\_\_\_

APPROVED/DISAPPROVED BY: \_\_\_\_\_

CONSTRUCTED BY APPROVED: \_\_\_\_\_

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Please return this form and attachments to the Chairperson of the Architectural or Landscape Committee.

Finished Application distribution: Original to Secretary, Board of Directors; Copies to Management Company (2), Applicant, Architectural or Landscape Committee Chairperson