

Request for Rental of Clubhouse
The Estates at WillowCreek
Reservations cannot be made beyond six months

Requested by _____

Contact phone # _____ Address _____

Date Desired _____ Time - From _____ To _____

Number of Guests _____ Note - Fire code restriction is 128

Only homeowners current on their monthly fee are eligible to rent the clubhouse. The homeowner must be present during the reserved period.

The non-refundable usage fee of \$75.00 must accompany this request. Once approved, please contact the clubhouse coordinator to arrange pick up of the key. At this time the \$100.00 security deposit (payable to EWC) should be given to the coordinator. The check will be returned after the clubhouse inspection and the return of the key.

Return this clubhouse request and the rental fee (\$75.00) to:
Towne Properties, 6540 Centerville Business Parkway, Centerville, Oh 45459
Attention: EWC clubhouse rental

Towne Properties Office use only:

Rent _____ Date paid _____ Check number _____

By signing below, the homeowner acknowledges they understand, have received and agree to obey the rental rules. The homeowner also acknowledges violation of these rules may result in the association taking corrective action including:

- a) Not returning some/all of the security deposit (sole decision of the clubhouse coordinator)
- b) Immediate termination of the event (sole decision of the clubhouse coordinator)
- c) Suspending clubhouse rental privileges (by decision of the Board of Directors)
- d) Assessments/liens against my property (including attorney fees, court and/or collection costs) for any damages incurred (by decision of the Board of Directors)

_____ Date _____
Homeowners Signature

Questions may be addressed to Darlene Jecker.